

# TECHNICALLY SPEAKING

A South-Western City School • [swca.swcsd.us](http://swca.swcsd.us)

• Published for the parents and community of the South-Western Career Academy •

4750 Big Run South Rd. • Grove City, Ohio 43123 • Phone: (614) 801-3400 • Attendance: (614) 801-8864



## From the Principal's Pen...

Dear SWCA Families,

We are excited to start another year at SWCA and have your student part of our Career Technical program. Career Technical education is leading education in making learning relevant and engaging to students of all backgrounds and passions. We represent your student's initial steps to their pursuit of a meaningful and fulfilling career. We understand just how important this is and will work to ensure SWCA is a positive experience for all.

SWCA collaborates with professionals within the full spectrum of industries. The message we hear over and over again is that an employee's professional skills are just as, if not more, important than their technical skills. To facilitate this need, SWCA will be introducing our Positive Behavior Support system. Throughout the year, students will receive education on the four pillars of S.W.C.A.: Success, Work-Ethic, Character, Accountability. By mastering these skills, students will have a true opportunity for success in their chosen industry.

The most important skill for all students and industry is attendance. Whether it is completing a job or learning a new concept, being present in mind and body is a must. Because of this, SWCA takes attendance very seriously. Students will see that their job placement opportunity is directly related to their attendance. For the Class of **2018 ONLY**, a 93% attendance rate can be one component in earning a High School diploma.

SWCA's mission is focused on preparing students for life after high school. Every decision we make is compared against the question "Will this help prepare students for the real world?" As a building, we will focus on instruction that is student centered, relevant, and has a direct connection to real world applications. We will strive to provide an environment that delivers on this mission and help your student achieve their best.

We look forward to serving the students, staff, families, and community of South-Western City Schools.

Thank you,  
James P. Marion  
Principal  
South-Western Career Academy

## Important Dates

Aug. 21	Schedule Pick-up 5:00-8:00 pm
Aug. 21	School Pictures 5:00-8:00 pm
Aug. 21	SWCA Open House 6:00-8:00 pm
Aug. 23	<b>First Day of School</b> <b>*Student with lockout will be released as 2:27 pm</b>
Sept. 4	<b>No School—Labor Day</b>
Sept. 26	College Fair @ GCHS 6:00-8:00 pm
Oct. 2	Interim Notices sent home
Oct. 5	<b>Picture Retakes</b>
Oct. 6	Blood Drive
Oct. 11	PSAT
Oct. 14	SWCA PTSA @ 9:00 am
Oct. 19	Parent-Teacher Conferences 3:30—8:30 pm
Oct. 20	<b>No School</b>
Oct. 27	End of 1st nine weeks
Nov. 8	Grade cards sent home
Nov. 22-24	<b>No School— Thanksgiving Break</b>





# Misener's Minute

Dear Families,

It is truly hard to believe that in just a few short days our halls will once again become busy with the hustle and bustle of our students eager to learn more about their passions and our dedicated staff excited to share their craft. I have been around the building over the course of the last two weeks and the excitement of the new school year is already growing in the air with staff returning to set up their classrooms and lab facilities.

I am extremely excited to be joining the South-Western Career Academy this year as the Assistant Principal. For some, I will be a familiar face in a new place. For the past two years, I taught Physical Geology at Central Crossing High School. For others, I am a new face in a new place. I look forward to meeting all of our students and families, exploring all of the programs we have to offer, and helping students to succeed in wherever their passions lie.

In my new role, I had the opportunity to tour a local manufacturing facility to see a former student and begin to form a new partnership which has the potential of positively impacting many of our students. During our tour, we talked to the hiring manager as well as the facility manager, and we asked them what it was they were looking for in new employees. My eyes began to light up when they started naming qualities related to OUR core values here at: **S**uccess, **W**ork Ethic, **C**haracter, and **A**ccountability. It was then that my choice to join the Career Academy was validated. Here at SWCA, you will see a dedication to those values through our new positive behavior system. You see, we are taking those values off the wall and recognizing them in our students and staff whenever we see them being lived throughout our campus. We know these are the values our students will need to be successful in any of their chosen careers and they will be the focal point of our important work here at the Career Academy.

In closing, I want to welcome you to stop by my office, call, or e-mail me to introduce yourself or reach out to me with any questions or concerns you may have. As we progress throughout the year, please know that the invitation is always open. I know we have an exciting year ahead of us!

Best Regards,

Matt Misener  
Assistant Principal

# Important SWCA

## Phone Numbers



The main phone number for SWCA is 614-801-3400. This number can be used to reach teachers or administrators. It is answered from 7:30 a.m. until 3:30 pm daily. Please leave a message and your call will be returned as soon as possible.

Please report all absences as early as possible using our automated **24-hour Attendance Hot Line number - 614-801-8864**. You can leave a message on this line regarding a student absence at any hour of the day or night. You can also contact the Student Attendance Office at 614-801-3400 after 7:30 am.

**Please remember that when you call in an Out-of-Building for your student, it counts towards their absences.**

**The new fax number for SWCA is 614-801-1833**

## SWCA Dress Code: The Uniform

The career academy is a uniform school. Students are required to wear their program's designated uniform, shoes and outerwear every day. The uniform is a symbol of our school pride and our efforts to provide Ohio and our nation with a highly educated, technologically skilled workforce that presents itself as such.

Parents, business leaders, economic developers and higher education representatives visit the academy daily and expect to see students in clean and well maintained uniforms. Shirts are tucked into the pants. A belt is worn with pants and is cinched at the waist. Drooping pants and the showing of underwear are not acceptable.

Students are asked to support his/her program and the career academy by wearing the uniform and wearing it properly. Failure to wear the uniform daily or to wear it properly results in disciplinary measures being assigned.

## South-Western City Schools College Fair

at

Grove City High School  
in the Rec Center

Tuesday, September 26, 2017  
6:00—8:00 p.m.

There will be over 80 colleges  
in attendance. All high school  
level students are invited to  
the annual college fair.

## SWCA Regular Day Bell Schedule

7:45	Locker Bell
7:50	Warning Bell
7:55-8:44 (49 min)	Period 1
8:47-9:36 (49 min)	Period 2
9:40-10:39 (59 min)	Period 3 (Homeroom)
10:43-11:32 (49 min)	Period 4 (Lunch)
11:23-12:25 (49min)	Period 5 (Lunch)
12:29-1:18 (49 min)	Period 6 (Lunch)
1:21-2:10 (49 min)	Period 7
2:13-3:02 (49 min)	Period 8
3:02	Dismissal

## PayPams - Prepay for student meals online

The South-Western City School District has the ability to provide a safe and convenient way for parents to prepay for student meals online through [PayPAMS.com](http://www.paypams.com). PayPAMS allows parents the opportunity to pay for their child's meals from the convenience of home 24/7; view their child's account balance; schedule automatic payments based on account balance; receive low balance e-mail reminders; and view a report of daily spending and cafeteria purchases.

For more information on PayPAMS, please visit the following area of the District Web site and take a tour of the system and/or read the helpful tips and answers to frequently asked questions:

<http://www.swcsd.us/home/FoodService/PayPAMS.htm>.

## Online Payment of School Fees

As a convenience to parents, the South-Western City School District is now offering an online process for the payment of school fees. Fees can be paid on-line through Infinite Campus Parent Portal Account.



## Parking Permit and Fee

Students are required to have a parking pass. The cost is \$50.00 annually. Parking violators will have this fee automatically attached to their school fees.

## Online Emergency Medical Information Submission (formerly hand-written on green card stock)

- Step 1.** Log into your [Infinite Campus Parent Portal](#) Account. (This must be the **parent's account**, not the student's.) The [link to the Portal](#) can be found under "Parent Resources" on the district Web site ([www.swcsd.us](http://www.swcsd.us)).
- Step 2.** On the left hand side of your screen, click on "**Annual Update**" or if this is your first time putting in emergency information online, then Click on "New Student".
- Step 3.** On the left hand side of the top of your screen, click on the "Click Here to Go to Existing Student Registration" button.
- Step 4.** Click on the "Begin Registration" button.
- Step 5.** Validate your account and click on the "Submit" button. This will load your previously entered Infinite Campus information.
- Step 6.** Follow the next six steps in succession. Each new screen will have information in yellow that needs to be edited (verified or changed). You will need to click on the "edit" button to review the information. Click on the "next" button to move to the next screen. You will need to click on the "save/continue" button throughout the process.
- Step 7.** Submit the final information.



### Medication

For medication to be given at school (prescription and non-prescription) a **MEDICATION AND INSTRUCTION FORM** must be on file in the clinic office before that medication can be given. It requires **BOTH** a parent/guardian and doctor signature to be valid. **This includes asthma inhalers and EpiPens** even if the doctor requests a "self carry".

All medication must be received in its original container. Your pharmacist will prepare a second labeled bottle if you ask. Over-the-counter medications must be received in its original bottle.

**ALL MEDICATION MUST BE DISPENSED THROUGH THE CLINIC.**

### Code of Conduct

Students and families should familiarize themselves with the District's Code of Conduct. The information is contained within the student handbook, posted around the Career Academy and on the district website. Knowing and following the codes will ensure that your child's education is a solid, positive experience. To obtain a copy of the Code of Conduct, call

### Cellular Telephones and Electronic Communication Devices

South-Western City Schools Board of Education Policy 5518 allows a student **to possess** a cellular telephone or other electronic communication devices while in school, on school property, at after-school activities and at school-related functions. Students at the Career Academy are permitted to use cell phones in the cafeteria only during their lunch period. At all other times, cell phones and other electronic communication devices shall be turned off and stored out of sight. **The use of cell phones and other electronic communication devices is prohibited at all times in classrooms, labs, hallways, locker rooms and restrooms.**

Parents and families needing to contact students during the school day should call the Office of Student Services at 801-3400. The Office of Student Services will relay this information to the appropriate teacher who will advise the student accordingly. Students will be allowed to report to student services to return the call.

Students violating the cellular phone policy will be referred to Mr. Marion or Mr. Misener for discipline. Parental and family support is requested.

# Counselors' Corner

Jill Caton—801-3437

Communication & Event Planning, Culinary Arts,  
Dental Assisting, Health Information Management,  
Health Tech, Welding & Manufacturing

Gretchen Turner—801-3404

Auto Collision, Auto Technologies, Electrical  
Trades, Engineering & Robotics, Cosmetology,  
Cyber Security, Interactive Media Design,

## National Testing Dates:

**Juniors and Seniors:** If you are planning to attend a four year college, you must take either the ACT or the SAT. You can register online and find test taking tips online. Visit [www.actstudent.org](http://www.actstudent.org) for ACT information, and [www.collegeboard.com](http://www.collegeboard.com) for information about the SAT.

**For Juniors,** a great place to start is with the **PSAT on Wednesday, October 11, 2017.** This is given during the school day at SWCA. It is a preliminary test that will give you a score report showing your strengths and weaknesses before you take the actual national test later in the year. Information will be given in September to students. You will be able to register at SWCA for this test. See your counselor for costs associated with the test.

ACT	→	<u>Test Date</u>	<u>Deadline to Register</u>
		September 9, 2017	August 4, 2017
		October 28, 2017	September 22, 2017
		December 9, 2017	November 3, 2017
SAT	→	<u>Test Date</u>	<u>Deadline to Register</u>
		October 7, 2017	September 8, 2017
		November 4, 2017	October 5, 2017
		December 2, 2017	November 2, 2017

## Possible Naviance Activities & Timeline

### Fall:

#### 11th Grade

- Create 3 SMART Goals for the year (Personal/Social, Academic, Career)
- Complete Career Interest Profiler
- College Super Match search and add to Colleges I'm Thinking About

### Spring:

- Walk-through of College Application Process
- Sign-up for college visits
- Update Course Plan
- Update Resume
- Assess and review Goal progress

### Fall:

#### 12th Grade

- Scholarship search
- Add and track active college applications

### Spring:

- Update college application outcomes
- Track scholarship applications and
- Update Resume
- Senior Exit Survey





# Additional Academic Support at SWCA

Do you need some time to get things done?  
 Is your internet connection too slow at home?  
 Do you want extra help on assignments or projects?  
 Need to practice for the ACT, SAT or AIR Tests?

	MON	TUES	WEDS	THURS	FRI
Zero Period	7:10-7:40	7:10-7:40	7:10-7:40	7:10-7:40	7:10-7:40
Learning Lab Periods 1-8	Daily Rm 412	Daily Rm 412	Daily Rm 412	Daily Rm 412	Daily Rm 412
9 <sup>th</sup> Period		3:15-4:15	3:15-4:15	3:15-4:15	

# Administration and Teachers

## School Year 2017 – 2018

<b>Administration</b>	James Marion, Principal Matthew Misener, Assistant Principal	James.Marion@swcsd.us Matthew.Misener@swcsd.us
<b>Counselors</b>	Jill Caton Gretchen Turner	Jill.Caton@swcsd.us Gretchen.Turner@swcsd.us
<b>Business Department</b>	Nicole Ragusa	Nicole.Ragusa@swcsd.us
<b>English Department</b>	Brianna Bove Sarah Cordingley Robert Hayes Vondra Hoop-Thompson	Brianna.Bove@swcsd.us Sarah.Cordingley@swcsd.us Robert.Hayes@swcsd.us Vondra.Hoop@swcsd.us
<b>Math Department</b>	Tiffany Fisher Amanda Klein Robert MacConnell Christine Ross	Tiffany.Fisher@swcsd.us Amanda.Klein@swcsd.us Robert.MacConnell@swcsd.us Christine.Ross@swcsd.us
<b>Science Department</b>	Carrie Hays Kelley Port Laurie Sandall Marie Wenzke	Carrie.Hays@swcsd.us Kelley.Port@swcsd.us Laurie.Sandall@swcsd.us Marie.Wenzke@swcsd.us
<b>Social Studies Department</b>	Daniel Chernick Thom Patete Trevor White	Daniel.Chernick@swcsd.us Thomas.Patete@swcsd.us Trevor.White@swcsd.us
<b>Special Education Department</b>	Christopher Garmen Abby Heisterkamp Kelsey Hodge Demaris LeBlanc Jackie Troth Jill Tucker	Christopher.Garmen@swcsd.us Abby.Heisterkamp@swcsd.us Kelsey.Hodge@swcsd.us Demaris.LeBlanc@swcsd.us Jackie.Troth@swcsd.us Jill.Tucker@swcsd.us
<b>Career Technical Programs</b>	Auto Body Collision - Ron Cross Auto Technologies - Robert Thompson Communication & Event Planning - Jennifer Eschbach Cosmetology - Dawn Weaver Culinary Arts - Christopher Wright Cyber Security - Greg McClelland Dental Assisting - Nina Brown Electrical Trades - Kevin Rankin Engineering & Robotics - Travis Lucas Health Information Management - Amanda Nelson Health Technologies - Kristie Madden Health Technologies - Kevin Kestner Interactive Media Design - Jay DiMasso Interactive Media Design - Derek Fitzer Welding & Manufacturing - Dave Williams	Ronald.Cross@swcsd.us Robert.Thompson@swcsd.us Jennifer.Eschbach@swcsd.us Dawn.Weaver@swcsd.us Christopher.Wright@swcsd.us Gregory.McClelland@swcsd.us Nina.Brown@swcsd.us Kevin.Rankin@swcsd.us Travis.Lucas@swcsd.us Amanda.Nelson@swcsd.us Kristie.Madden@swcsd.us Kevin.Kestner@swcsd.us Jay.DiMasso@swcsd.us Derek.Fitzer@swcsd.us Dave.Williams@swcsd.us





**South-Western Career Academy**  
**4750 Big Run South Road**  
**Grove City, Ohio 43123**  
**Phone: 614-801-3400**  
**Attendance Hot Line: 614-801-8864**

NON-PROFIT  
 ORG.  
 U.S. POSTAGE  
 PAID  
 PERMIT NO. 9  
 GROVE CITY, OH  
 43123

**ADDRESS SERVICE REQUESTED**

South-Western Career Academy  
 Services Available to the Public:  
 Automotive Repair 614-801-3482  
 Cosmetology-The Cutting Edge Salon 614-801-3450  
 Culinary Arts-Jazz Street Café 614-801-3481



## South-Western Career Academy Parent-Teacher-Student Association

Parents, guardians, grandparents, educators, and community members are needed to work on projects and issues that support our students' academic achievement and well-being. Annual goals include providing college scholarships for our students wishing to pursue higher education at some of the state's colleges and universities.

The first meeting of the school year - TBD

Come out and support your student; come out and support your school -- the South-Western Career Academy. The PTA represents every child with one voice. For more information, contact Mr. James Marion, Principal, at 801-3400.



Parent Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone No. \_\_\_\_\_

Student Name: \_\_\_\_\_ Program: \_\_\_\_\_

Please detach and return the bottom portion to school with \$5.00 for each 2017-2018 PTSA Membership. Thank you for joining.